

PROCEDURES FOR CONSULTATION WITH PARENTS AND TEACHERS OF STUDENTS IN THE TITLE I PROGRAM

CHICKAMAUGA CITY SCHOOLS SYSTEM PARENT INVOLVEMENT POLICY-TITLE I

The Chickamauga City School System parent involvement policy insures that parents are an integral part of the planning, design, and implementation of the Title I program in the following ways:

- 1) Through school meetings, annual system wide meetings, surveys, and verbal feedback, a parent involvement policy has been developed to meet the needs of participating Title I students.
- 2) Copies of the Parent Involvement Policy will be distributed by the Title I staff at the beginning of each school year. Additionally, copies will be made available to parents at the school and on the school website.
- 3) Input from parents is sought regarding the development of our Title I (TA) plan. This input is gathered through meetings and surveys designed to review and improve the Title I program.
- 4) Parents will be involved in the process of school review and improvement to build the schools' and parents' capacity for strong parental involvement by assisting Title I staff in the development for revision of plans that are most likely to improve the performance of participating children in meeting the State of Georgia student performance standards.
- 5) Coordination, technical assistance, and other support will be provided to participating schools as they work to implement effective parent activities to improve student academic achievement and school performance.
- 6) Through workshops, speakers, small group sessions, and handouts parents will gain an understanding of such things as:
 - a) The National Education Goals,
 - b) Georgia's Content Standards and student performance standards,
 - c) The School Improvement Process,
 - d) Components of targeted assistance school programs,
 - e) State and local assessments,
 - f) Requirements of Title I, Part A,
 - g) Ways parents can monitor their children's progress and work with educators to improve student's performance, and
 - h) Ways parents can participate in decisions relating to the education of their children
- 7) Through joint efforts we will provide materials and training to help parents work with their children to improve their childrens' achievement. We will provide such other reasonable support for parental involvement activities as parents may request.

- 8) We will coordinate and integrate our parent involvement strategies with other programs such as, Head Start, Even Start, Home Instruction Programs for Preschool Youngsters, Reading First, State-run Preschool Programs, Homeless and Migrant Programs; and other programs where feasible and appropriate. These joint training activities will focus on transition of children from preschool programs to elementary school programs.
- 9) Through our school/business partnership program, (WACOPEP) and school councils, we seek to involve parents, businesses, and industry in the betterment of our schools and community. Through our principal and teacher newsletters, PTO, and other communications, we encourage parents to be a vital part of these partnerships and stress their important role in this school community effort.
- 10) Our school's media center and Parents Assisting Teachers and Students (P.A.T.S.) room will become a reference and resource center where parents can check out materials relating to child development and education. The school staff along with Title I personnel will work with parents in disseminating information on topics of interest. The purpose of these resource materials will be to help parents become full partners in the education of their children.
- 11) School staffs will inform Title I staff and Title I administration as to native language spoken in homes of Title I participants. Every effort will be made to ensure that information related to schools and parent programs, meetings, and other activities is sent to the homes of participating children in that language. These efforts might include assistance from state department Title I staff or others familiar with ESOL programs, materials, etc.
- 12) An annual evaluation of our parent involvement policy will be conducted. The Title I staff will distribute surveys to parents requesting their input as to the effectiveness of our parent program. These surveys will request information as to how we can increase parental participation, and also to identify barriers that might limit parents from participation. Furthermore these surveys will be sensitive to such issues as income, parents with disabilities, limited literacy, limited English proficiency, parents of migratory children, or any other racial or ethnic consideration. Title I staff will use the results of these surveys to assist with planning a more effective parent program.
- 13) Strategies will be designed for future school improvement based on feedback from parents, teachers, administrators, and Title I staff. Parental concerns will be given top priority in reviewing the local policy annually and revisions will be made based on this feedback. Unsatisfactory parent comments regarding the LEA plan will be collected and reviewed.
- 14) When necessary local Title I personnel will seek the assistance of state department staff in providing full opportunities for the participation of the limited English proficient parents and parents with disabilities. This assistance will be in the form of providing school and student information in parent's native language in a form they can understand.

REVISED: 05/11/92, 08/14/95, 11/11/02, 4/20/2004, 5/5/2005, 3/13/06, 4/11/2007, 5/19/2008, 5/13/2009, 4/19/2010, 3/17/2011