

# Chickamauga City School District

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*Melody Day*  
*Superintendent*

*October 31, 2018*

*Dear Parents:*

*Please consider this letter as notification of a mock lock down drill to be conducted by the Chickamauga City School District within the next ten days. This will be a practice exercise to ensure our staff and students are trained in the proper procedures to implement in case of an emergency.*

*The Chickamauga Police Department is aware of the drill and will be present and involved. These drills are being performed more often than in the past, and will become a regular event at school, just like a fire or severe weather drill. Please know in a true emergency, you would be contacted and given instructions by the school system. I wanted to provide notice of this first 2018-2019 lock down drill, and let you know there will be more throughout the school year. I will not send notice of the remaining drills, but please do not be alarmed if you hear the schools are, or were, on lockdown. Just know we are practicing, and you would receive notification if there was a real emergency of any type.*

*Melody Day,  
Melody Day  
Superintendent*

*"Working Together to Ensure a Tradition of Excellence Continues"*