

**GUIDANCE TO DETERMINE STUDENT RESIDENCY
SPECIAL NOTICE FROM THE SUPERINTENDENT
RESIDENCY REQUIREMENTS**

Due to questions and confusion experienced in the past, the information below is to clarify residency requirements prior to your completion of this application, and to make you aware that any misrepresentation or falsification of information can result in the **immediate dismissal** of the student(s) involved.

Resident Students: To be considered a resident student, the student must be a **full-time** resident living within the city limits of Chickamauga. The student must reside with his/her parents or legal guardian. If guardianship is involved, it must be ordered by the **Superior Court**---**not** a Probate Court.

Non-resident Students: These students reside outside the city limits of Chickamauga and must pay tuition prior to, or on the first day of attendance. By policy, students are not allowed to attend class until tuition is paid in full. **Tuition is non-refundable** even if the student moves into the city only a short period of time after the start of school.

Residency is very easily determined. No student will be considered a “City Student” unless they live within the city limits full-time.

Frequently occurring situations:

- Owning property in the city does not earn student residency status unless they reside on the property full time.
- Separated/divorced parents --- Students must be full-time city residents to be considered In-District.
 - If one parent lives in the city and one lives in the county, the student’s residency will be determined by the address of the **custodial** parent.
 - If the court awards joint custody and the student lives with both parents equally (50% of the time), the student will not be considered a city student unless both parents reside within the city limits. Students must be full-time city residents to be considered In-District.
- If families acquire a city residence, but do not completely move from their prior residence, this will be considered a violation and the student may be **immediately** dismissed from the Chickamauga City School System. This violation could also affect athletic eligibility.
- Any change of address or contact information during the school year must be reported immediately to the main office personnel of the school and updated on the parent portal. This requirement is your responsibility for the safety of your child.

There is no possible way to list all the situations that might arise, but as stated earlier, residency is easily determined. If you have questions or are unsure, you are encouraged to call your child’s principal for clarification. If violations occur, students may be removed **immediately** from the school system and **no appeals will be granted**. You are urged to act appropriately so as not to jeopardize your student’s enrollment in the Chickamauga City School System.

Tuition Payment 2021-2022

Tuition for the 2021-2022 school year will be \$800 per student (a cap of \$2,400 for a family with 3 or more children) for out of city Georgia residents. For out of state residents, the tuition amount varies depending on annual state funding. Please contact Diane Miller, Finance Director, at 706-382-3100 ext. 4003 for further details.

As per Board Policy, tuition must be paid in full prior to attending class. NO EXCEPTIONS!

- Debit and Credit Cards WILL be accepted. There will be an additional 4% service fee (charged by the credit card company) added to the transaction. This additional fee does not go to the school system.
- Payment needs to be made PRIOR to the first day of school. In the attempt to minimize disruption and limit traffic entering the buildings, the school system is requesting that all tuition payments be made by August 10th.

In-Person Payments:

Tuition for ALL students will be accepted in the office at Gordon Lee High School.

Debit/credit card, cash or personal check/cashier check/money order (made payable to Chickamauga City Schools) will be accepted.

Wednesday, July 28:	10:00 am – 1:00 pm
Thursday, July 29:	7:30 am – 10:30 am
Monday, August 2:	3:00 pm - 6:00 pm
Tuesday, August 3:	10:00 am – 1:00 pm

No Personal Checks will be accepted after August 3rd.

Only debit/credit card, cash or cashier check/money order (made payable to Chickamauga City Schools) will be accepted.

Wednesday, August 4:	7:30 am – 10:30 am
Thursday, August 5:	3:00 pm - 6:00 pm
Friday, August 6:	10:00 am - 1:00 pm
Saturday, August 7:	9:00 am - 11:30 am
Monday, August 9:	7:30 am -10:30 am
Tuesday, August 10:	10:00 am – 1:00 pm

Phone Payments (debit/credit card): Call 706-382-3100 ext. 3003

Thursday, August 5:	9:00 am – 11:00 am
Monday, August 9:	1:00 pm – 3:00 pm

Returned Checks

Chickamauga City Schools has contracted with Envision Payment Solutions as its check service provider. In the event a check you have written to the school system is returned for any reason as unpaid by your bank, the check will automatically be forwarded to the provider for collection. You will then need to contact Envision directly to arrange for the payment of the check and related fees. The school system is not able to accept payment on returned checks. Additional information is available under the parent link on the school system website. Envision Payment Solutions (877) 290-5460. Please note that multiple returned checks that remain unpaid may result in the school system notifying you that personal checks will no longer be accepted.